

ACCO BRANDS EMEA SUSTAINABLE DEVELOPMENT



ACCO Brands – what we do, who we are



TAKING CARE OF TOMORROW

Simplifying and organising modern work!

That is what we aim to do at ACCO Brands. Our portfolio of well established brands are at the very core of what we do. We want to provide our customers with products which delight and fulfil the necessary tasks. Reducing the environmental impact of those products and the impact we have on the communities and partners with which we work is however equally important to us.

ACCO Brands is a \$2 billion company with 6 500 employees, products sold in more than 100 countries and 21 factories around the world. The European (+ Middle East & Africa) division makes up nearly a third of this business.

As a business we are only too aware of our impact on the world around us and our responsibilities associated with that. Our work to continually improve our processes and products has been an ongoing task for many years. With the environment in mind, we gained our first Blue Angel certificate in 1995, ISO 14001 certification for Environmental Management in 1997, Forest Stewardship Council Certification in 2008 and our progress has been documented in our published annual sustainability report since 2010.

ACCO BRANDS EMEA – a strategic approach to Sustainability

In 2010, we first gathered data and information to set a sustainability strategy and goals to achieve for ACCO Brands in Europe. This has grown and developed since then. But the three basic pillars of our strategy remain the same.



Reducing our Environmental Impact

We measure and examine our emissions, water consumption and waste and search for ways to reduce those impacts and the impacts of our products and packaging.



Stewardship of paper and paper-based materials

We are committed to using recycled or responsibly sourced fibres and to minimizing our use of packaging materials wherever possible.



Good Working Relationships

We aim to have a transparent and principled working relationship with all of our stakeholders, from employees and suppliers, to customers and consumers.

Sustainable Foundations

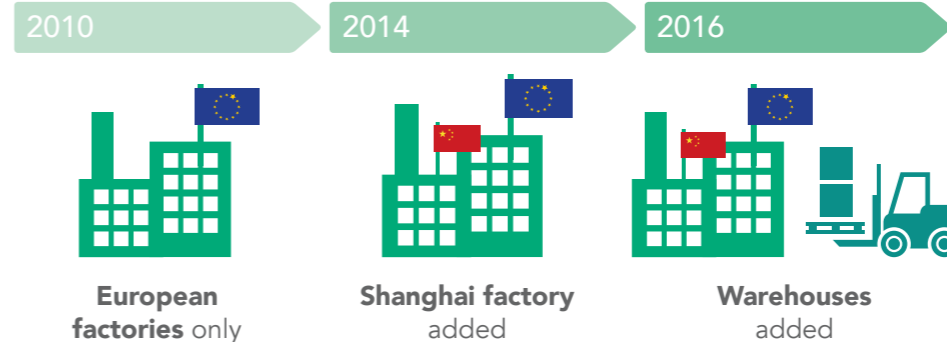


Reducing our Environmental Impact

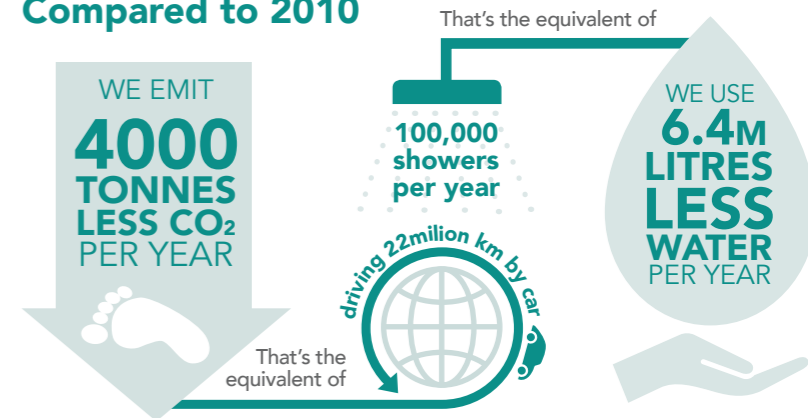
Our LEAN philosophy (minimising waste), together with trusted and audited ISO certification schemes and thorough internal programmes, for example for Health & Safety and supply chain monitoring, form the solid base of our sustainable work. These are the foundations upon which we can manufacture and sell high quality, long lasting products with a lower environmental impact. In addition we work with different product certification schemes to provide consumers with verified more sustainable choices. Finally, we strive to ensure that we communicate to all stakeholders in a clear and transparent manner, in particular regarding sustainable development topics.

*ISO 50 001 for Germany and UK only

Continually improved reporting



Compared to 2010



Product environmental impact



Quality Lasts:

At ACCO Brands, we firmly believe that the best way to reduce environmental impact is to provide high quality, long lasting products. Having to replace broken or worn-out products within a short period of time means the environmental impact of raw material production, manufacture, transport of materials and finished goods and disposal of the old product are doubled or tripled.

Environmentally Responsible Materials and Products:

Wherever we can, we use recycled materials. And when that is not possible, we aim to use responsibly sourced material, particularly when it comes to paper and board. More than 2 500 products hold certifications to validate this.

We are always searching for ways to take our commitment further. Most recently we have done this by making our Leitz branded standard paper lever arch files and Esselte branded Jopa binders carbon neutral.

Packaging:

We strive to reduce packaging and use materials responsibly wherever possible. For example on our Leitz stapler and punch packaging, we removed the PET window, saving around 10 tonnes of plastic a year.

Supply Chain Responsibility

ACCO Brands is committed to conducting its business with the highest ethical standards and in compliance with applicable laws in the countries in which it conducts business. ACCO Brands General Counsel has the overall responsibility for Global Social Responsibility including governance, leadership, oversight, policy setting, programme development & management. Various documents and programmes are in place to put this into action.

Corporate Social Responsibility policy

Working with suppliers



ACCO Supplier Workplace Code of Conduct



Criteria and guidelines for audits based on

- Local, national laws
- International Labor Organisation conventions
- Best practice organisations in the industry*

Suppliers in risk countries



Audited annually
Work towards ongoing improvements



* including Ethical Trading Initiative (ETI), Global Social Compliance Programme (GSCP), Sedex Members Ethical Trade Audit (SMETA)

Long term relationships





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For more information on our sustainability programme
and to read our annual report please visit
www.accobrand.com/values/